



"To acknowledge the duty that accompanies every right"

Y'S MEN INTERNATIONAL

WEST INDIA REGION 2018 - 19

- **GUIDELINES FOR CLUB ACTIVITIES**
- **REGIONAL CALENDER**
- **AWARD CRITERIA**
- **REPORTING FORMAT**

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GUIDELINE FOR CLUB ACTIVITIES

- 1) Conduct Board Meetings & General Body Meetings regularly every month.
- 2) Monthly Reports should be send to RD,RDE,RS,DG & DGE & LRD before 10th of succeeding month
- 3) Celebration of the Events:
 - (a) Independence Day
 - (b) Onam
 - (c) Id-ul-Fither
 - (d) Farmer's Day 17th August
 - (e) Teachers Day 5th September
 - (f) World Literacy Day 8th September
 - (g) Gandhi Jayanthi
 - (h) Diwali
 - (i) Founder's Day
 - (j) Children's Day as Y's Lings Day
 - (k) Y's Menette's Day
 - (l) Chirstmas
 - (m) New year
 - (n) Republic Day
 - (o) World Cancer day - 4th February
 - (p) World Women's Day - 8th March
 - (q) World Health Day - 7th April
- 4) Up-date the club Records, and send a copy to the Regional Historian Ym Dr. C.M. Dinesh (Past RD)
- 5) Prompt Participation in Area, Regional, Zonal and District Programmes/ Events with Maximum Members .
- 6) Respond promptly to communications from Area, Region and District.

JULY 2018

- 1) Installation of New Club Office Bearers to be completed before 31st July 2018
- 2) Formation of club Sub-Committees to be completed before 31st July 2018 and the same to be reported to the Reporting Officers along with July Report.
- 3) Plan for all Major & Minor Service Projects, Fund Raising Programmes, Chalkout complete programme for club activities including establishment of Brother club relationship
- 4) Installation to be completed by all clubs.

AUGUST 2018

- 1) **First Semester Roster and Budget of the club 2018-2019 to reach the Reporting Officers before 10th August 2018**
- 2) Regional level club Officers Training 4 th &5 th August
- 3) 1st District Council of District I,III,V & VII to be held on Sunday 12 th August.
- 4) 1st District Council of District II,IV & VI to be held on Sunday 19 th August.
- 5) Plan for sponsoring New Y's Men's clubs and steps to be initiated to revive any sick club.
- 6) **First semester International, Area and Regional dues to reach Regional Treasurer and District Dues to District Treasurer before 20 th August 2018**

SEPTEMBER 2018

- 1) 1st Regional council meeting on 16.09.2018
- 2) Audited accounts 2018-19 and Budget for 2018-19 to be submitted to Regional Treasurer and Club Goals to Reporting Officers before 10th September
- 3) Selection of youth for Regional Youth Camp and report to RD before 16 th September 2018

OCTOBER 2018

- 1) 1st issue of news letter to reach the reporting Officers along with September report before 10th October
- 2) Regional Youth Camp - 6th & 7th October.
- 3) Appoint nomination Committee for selection of Club Officers. for 2019-20
- 4) IInd District Council - Dist I, III, V & VII on 21 st October.
- 5) IIIrd District Council - Dist II,IV & VI on 28 th October.

NOVEMBER 2018

- 1) IInd Regional Council meeting on 11 th November.
- 2) Zonal Meet - Zonal- I on 28th November.
- 3) District Council to recommend to RD about default Club if any required to d-chartered before 5th November.
- 4) Area Council meeting on 18th November.

DECEMBER 2018

- 1) Zonal Meet - Zonal - II on 2nd December.
- 2) Founder's Day 8th December.
- 3) Mid Year meeting of RD'S, LRD's & DG's at Bangalore - 16 th December.
- 4) Area Youth Camp at Bangalore on 28th - 30th December.
- 5) Execute major service projects & also the work for sponsoring new club & reviving sick club if any.

JANUARY 2019

- 1) Regional Family Fest on 20th January.
- 2) Last date to send Charter application of new clubs to IHQ is 15th January.
- 3) Election of new club office bearers before 31st January 2019 and their Name, Address, Phone, Mobile & Email id to be reported to the Reporting Officers along with January Report. Photograph (one copy to RDE).
- 4) Club level New Member Orientation by LRD's in New Clubs.
- 5) Last date for electing new office bearers 31st January
- 6) Second Semester Roster to reach designated officers before 31 st January.

FEBRUARY 2019

- 1) RDE & DGE training on 1st, 2nd,& 3rd February.
- 2) 2nd semester Rosters Dues, Convention charges and remittance of TDF, ASF, BHF & endowment fund to reach the Regional Treasures & District Due to District Treasure before 20th February.
- 3) 3rd District council meeting- District I, III, V & VII on 10 th February.
- 4) 3rd District Council meeting- District II, IV & VI on 17th February.
- 5) Second Semester Due last date 20-02-2019.

MARCH 2019

- 1) IIIrd Regional Council meeting on 10th March.
- 2) Nominations to the Regional post to reach RD before 31st March.
- 3) Any proposal for Constitutional Amendments to reach RD before 31st March.
- 4) 3rd. Area Council Meeting on 17th March.

APRIL 2019

- 1) Finalise Host/ Venue/ Date/ Registration charges for the ensuing Regional convention.
- 2) Complete all Service Projects, before 30th April 2019

MAY 2019

- 1) Publishing Valid Nomination List/Withdrawal/Final list.
- 2) District Conference to be conducted in May 2019 by the respective DG's and report to the RD the Name and Address of the DG Elects before 31-05-2019.
- 3) Annual report from clubs to reach Reporting Officers before 10th May.
- 4) Last date for sending the names of Official Delegates to the Regional Convention 31st May.

JUNE 2019

- 1) Regional Convention to be conducted on 15th & 16th June 2019

Y'S MEN INTERNATIONAL - WEST INDIA REGION 2018-2019

AWARD CRITERIA For Y'S MEN'S CLUBS

(Period : 1st July 2018 to 30th April 2019)

Sl. No.	Criteria	Max. Points	July	Aug.	Sep.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	Any Month
1	For Installation Office Bearers for 2018-19 before 31.07.18 & reporting before 10.08.18	25	X	25	X	X	X	X	X	X	X	X	X
2	For Holding Board Meeting every month (25x10)	250	25	25	25	25	25	25	25	25	25	25	-
3	For Holding General Body Meeting every month (50x10)	500	50	50	50	50	50	50	50	50	50	50	-
4	For Submitting Audited Accounts for 2017-18 to RT before 10.09.18	50	X	50	X	X	X	X	X	X	X	X	-
5	For Submitting Club Goal & Budget for 2018-19 to RD & DG before 10.09.18	50	X	50	X	X	X	X	X	X	X	X	-
6	For Sending Monthly Report to Designated Officers before 10th of the following month	1000	100	100	100	100	100	100	100	100	100	100	-
7	For Celebrating Founders Day (8th December)	50	X	X	X	X	X	50	X	X	X	X	-
8	For Celebrating Independence Day, Gandhi Jayanthi & Republic Day	300	X	100	X	100	X	X	100	X	X	X	-
9	For Celebrating Charter Night (On Charter Month -only once)	100											100
10	For Celebrating Onam, X'mas, New year & Diwali	800	X	X	200	X	200	200	200	X	X	X	
11	For Maintaining Club Records (Membership, Attendance Register, Minutes Book etc. to be reported after DG visit & Certified by DG) only once	200											200
12	For Electing Office Bearers for 2019-20 before 31.01.19 & reporting before 10.02.19	500	X	X	X	X	X	X	500	X	X	X	-
13	For sending Ballot paper for International Election & Constitution Amendment if any to HQ (only once)	200											200
14	For Conducting club Picnic with more than 75% of member (only once)	200											200
15	For publishing news letter (100 pts for each) copy to be submitted	400											400

Sl. No.	Criteria	July	Aug.	Sep.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	Any Month
D	ROSTER / DUES PAYMENT											
32.	For submitting 1st Half Yearly Roster to Reporting Officers before 10-08-2018	200	X	200	X	X	X	X	X	X	X	
33.	For submitting 1st Semester dues to RT before 20-08-2018	500	X	500	X	X	X	X	X	X	X	
34.	For submitting 2nd Half Yearly Roster to Reporting Officers before 31-1-2019-	200	X	X	X	X	X	200	X	X	X	
35.	For Remitting 2nd Semester dues to RT before 20-02-2019	500	X	X	X	X	X	500	X	X	X	
36.	Bonus points for remitting the above dues on or before 13-08-18 and 13-02-19 (100x2)	200	X	100	X	X	X	100	X	X	X	
37.	For contribution towards Regional Corpus Fund 100 pts for each Rs. 1000/- received on or before 30-04-2019	1000										
E	INTERNATIONAL PROJECTS											
38.	For special contribution to BHF Rs. 1000/- before 30-04-2019 (200x5)	1000										
39.	For special contribution of Rs. 1000 to ASF before 30-04-2019(200x5)	1000										
40.	For special contribution of Rs. 1000 to TOF before 30-04-2019 (300x10)	3000										
41.	For contribution to PWAF (300x5)	1500										
42.	For contribution to DPWAF (600x5)	3000										
43.	For enrolling Honor Roll Member (1000x2)	2000										
44.	For establishing new IBC link up or maintaining existing IBC relationship with clubs in other Regions/countries (200x5)	1000										
45.	For Sponsoring mosquito net - RBM Project 100 / Net (100 x 20)	2000										
F	DISTRICT / ZONAL / REGIONAL ACTIVITIES											
46.	For participation in District Council Meeting : President / Secretary / Treasurer (50 Points x 3x3 Meetings x) 150x3	450										

Sl. No.	Criteria	Max. Points	July	Aug	Sep.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	Any Month
47.	For Club members participating in Dist council meeting 25 points each member (25x10) x 3 Meetings	750											
48.	For participation in Inter Club Meeting organised by LRD / DG (25 per member) (25 x 10)	250											
49.	For participation in Zone Fest (50 points per member) 50 x10	500											
50.	For Hosting District Council Meeting	250											
51.	For participation in Regional Family Fest (100 pts per member)	1000											
52.	For participation in Area Family Fest (100 pts per member)	500											
53.	For participation in the Regional Youth Camp (200 x5)	1000											
54.	For participation in Training Programme For Club Officers of 2018-2019 organised by Region (President, Secretary, Treasurer) (500 Pts x 3)	1500											
F	CELEBRATIONS												
55.	Farmer's Day (17 th August)	100	X	100	X	X	X	X	X	X	X	X	X
56	Teacher's Day (5 th Sept.)	100	X	X	100	X	X	X	X	X	X	X	X
57	World Literacy Day (8 th Sept.)	100	X	X	100	X	X	X	X	X	X	X	X
58	World Cancer Day (4 th Feb.)	100	X	X	X	X	X	X	X	100	X	X	X
59	World Women's Day (8 th Mar.)	100	X	X	X	X	X	X	X	X	100	X	X
60	World Health Day (7 th Apr.)	100	X	X	X	X	X	X	X	X	X	100	X
G	IMAGE BUILDING												
61.	For conducting kid fest / Painting competition	500											
62.	Image building project 500 each												
63.	For honoring outstanding personalities who did outstanding services in his / her duty (500x3) (Photographs must be submitted along with the Report)	1500											
64.	For exhibiting Y's Men Sign Board (2x1000)	2000											
65.	For publishing important Club news in News Papers - for proof Copies to be attached (200 points per event)	2000											

Sl. No.	Criteria	Max. Points	July	Aug.	Sep.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	Any Month
16	For official visit of RD	600											600
17	For official visit of RD in Cluster meetings	400											400
18	For official visit of DG	300											300
19	For conducting new Members Orientation Class for Any Clubs by LRD	300											300
20	For Having an Active Y's Menettes Club before 31.03.19	250	X	X	X	X	X	X	X	X	X	250	-
21	For Having an active Y's Lings club before 31.03.19	250	X	X	X	X	X	X	X	X	X	250	-
22	For Contribution of advertisement to Regional Work Book & Buletins (500 point for every ₹ 2000)	3000											
B	COMMUNITY SERVICE PROJECTS												
23	MINOR PROJECTS : Cost Minimum ` 5000/- with proof only (200 x 10)	2000											
24	MAJOR PROJECTS : ` 20000/- (including Regional projects & other projects with proof only (2000x2)	4000											
25	MAJOR PROJECTS : above ₹20000/- upto 50000/- with proof (2000x2)	4000											
26	MAJOR PROJECTS above : ₹ 1 lac with proof	3000											
27	Home for Homeless(before 30th April 2019 (after handing over the key with proof)	5000											
C	EXTENSION AND MEMBERSHIP CONSERVATION												
28	For maintaining the same membership in the 2nd semester of last year	1500	X	1500	X	X	X	X	X	X	X	X	X
29	For enrolling new members above the reporting members as on 01/08/2018 - 600 points for each new member (Details to be provided in the roster about the inducted members)												
30	For Sponsoring new Clubs before 31.10.18 (6000 points) and before 15.01.19 (4000 points for each club)												
31	Reviving sick clubs before 31.12.18 (4000 points each Club)												

Y'S MEN INTERNATIONAL - WEST INDIA REGION 2018-2018
AWARD CRITERIA For Y'S MENETTE'S CLUBS
 (Period : 1st July 2018 to 30th April 2019)

Sl. No.	Criteria	Max. Points	July	Aug.	Sep.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	Any Month
1.	For holding one board meeting every month (10x10 pts)	100											
2.	For holding one General Body Meeting every month (10x25 pts)	250											
3.	For Installing Office Bearers for before 31-07-2018 and reporting the same before 10-08-18	100											
4.	For sending Monthly Report to each designated officers before 10th of the following month (10 x 25 pts.)	250											
5.	For Celebrating Menette's Day (in any month) with Photo	300											
6.	For Electing Office Bearers for 2018-19 before 31-01-2019	150											
7.	For Conducting Club Picnic before 30-04-2019 along with Y's Men & Y's Lings	600											
8.	For Celebrating all festivals & events jointly with Y's Men(50 x 16)	800											
9.	For having an active Y's Lings Club before 31-04-2019	100											
10.	For having active sister club link upwith Y's Menettes Club in other Region (4 x200 pts.)	800											
B	COMMUNITY SERVICE PROJECTS												
11.	MINOR PROJECTS : Any worthy project beneficial to the society costing not less than Rs. 1000/- per month (10 x 100 Points)	1000											
	REGIONAL PROJECT												
12.	Any Regional Project joint with Y's Men (500 x 2)	1000											
13.	Outstanding Community Service Project / Women empowerment programme Costing Minimum 10,000/- exclusively by Y's menettes club	1000											
C	ROSTER / PAYMENT												
14.	For submitting 1st Half Yearly Roster to designated officers before 10-08-2018	100											
15.	For submitting 2nd Half Yearly Roster to designated officers before 31.01.2019	100											

Sl. No.	Criteria	Max. Points	July	Aug	Sep.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	Any Month
16.	For Contribution of Rs. 500 to TOF before 3-04-19 (200 x 2)	400											
D	DISTRICT / ZONAL / REGIONAL ACTIVITIES												
17.	Participation in District Council Meetings (50 Points per member)	500											
18.	For Participation in Inter Club Meetings organised by LRD / DG (50 Points per member)	500											
19.	For Participation in the Regional Family Fest (100 per member)	1000											
20.	For Participation in Zone Fest (50 points per member)	500											
21.	For Participation in Area Family Fest (50 Points per member)	250											
E	IMAGE BUILDING												
22.	For honouring a female public servant / outstanding citizens who excelled her duty (a part from the similar action by Y's Men) with [photo (200 x2)	400											
23.	Active participation of Y's Menettes in Kids Fest (50 x 10)	500											
F.	CHARTERING CLUB FROM INTERNATIONAL												
24.	For Chartering / sponsoring Y's Menettes Club	500											

Y'S MEN INTERNATIONAL - WEST INDIA REGION 2018-2019

AWARD CRITERIA For Y'S LING'S CLUBS (Period : 1st July 2018 to 30th April 2019)

Sl. No.	Criteria	Max. Points	July	Aug.	Sep.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	Any Month
1.	For holding one General body meeting every month (10x25 pts)	250											
2.	For Installing Office Bearers for 2018-2019 before 31-07-2018 and reporting the same before 10-08-2018	100											
3.	For sending Monthly Report to each designated officers before 10th of the following month (10 x 25 pts.)	250											
4.	For Electing Office Bearers for 2018-19 before 31-01-2019	100											
5.	For sending Half Yearly Roster to designated officers also with Y's Men before 31-08-2018 and 31-01 2019 (2 x 100 points.)	200											
6.	For Celebrating Lings day / Childrens day	200											
7.	For participating in the club picnic along with Y's Men and Y's Menettes before 30-04-2019	250											
B	DISTRICT / ZONAL / REGIONAL ACTIVITIES												
8.	For participation in the Regional Yout Camp. Per person 100 Points	500											
9.	For participating in Zonal cultural meet (50 Points per member)	500											
10.	For participation in District Council Meeting (50 Pts per member)	200											
11.	For participation in the Area Family Fest (50 Pts per member)	250											
12.	For participation in the Regional Family Fest (50 pts per member)	300											
13.	For active participation in thr Kid Fest conducted by Clubs	500											



"To acknowledge the duty that accompanies every right"

Y'S MEN INTERNATIONAL

WEST INDIA REGION 2018 - 19

REPORT FOR THE MONTH OF

Club Code

Y's Men's Club of

Date of DB Date of GB

Membership at the
Beginning of Month
Dropped/Added
Membership at the
end of the Month

Ym.	Yw.	Ymt.	Ylg.
Ym.	Yw.	Ymt.	Ylg.
Ym.	Yw.	Ymt.	Ylg.

Members Attended
the General Body

Ym.	Ymt.	Yslg.
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Y's Men Activity:

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
Points:															

17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35

36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54

55	56	57	58	59	60	61	62	63	64	65	66	67	68

Total	
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Y's Menettes Activity:

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
Points:														

16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34

Total	
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Y's Lings Activity:

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
Points:															

Total	
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Ym.	Ymt.	Ylg.

Total for the current month

Total till last month

Total at the end of this month

Report of Activity _____

[USE SEPARATE SHEET IF NECESSARY]

Date..... Name of President/Secretary :..... Signature:

Send the report to RD, RDE, LRD, DG, DGE
Name and address of added/ dropped member Should be furnished over leaf.

REGIONAL CALENDER 2018 - 19

31-07-2018	INSTALLATION TO BE COMPLETED BY ALL THE CLUBS
31-07-2018	FORMATION OF THE CLUB SUB COMMITTEE TO BE COMPLETED
04-08-2018	PST TRAINING
05-08-2018	PST TRAINING
10-08-2018	ROSTER OF THE FIRST SEMESTER TO REACH THE DESIGNATED OFFICERS
12-08-2018	I st DIST COUNCIL MEETING – DIST I, III, V & VII
19-08-2018	Ist DIST COUNCIL MEETING – DIST II, IV & VI
20-08-2018	LAST DATE TO RECEIVE THE FIRST SEMESTER DUES
26-08-2018	Ist CONSTITUTIONAL AREA COUNCIL AND Ist EXTENDED AREA COUNCIL MEETING (COCHIN)
02-09-2018	SELECTION OF YOUTH TO THE YOUTH CAMP
10-09-2018	AUDITED ACCOUNTS, BUDGET& CLUB GOALS SEND TO THE DESIGNATED OFFICERS
16-09-2018	Ist REGIONAL COUNCIL MEETING & RSD TRAINING
06-10-2018	07-10-2018REGIONAL YOUTH CAMP
21-10-2018	2nd DIST COUNCIL MEETING – DIST I, III, V & VII
28-10-2018	2nd DIST COUNCIL MEETING – DIST II, IV & VI
11-11-2018	2nd REGIONAL COUNCIL MEETING
18-11-2018	2nd CONSTITUTIONAL AREA COUNCIL AND IInd EXTENDED AREA COUNCIL MEETING
28-11-2018	ZONAL MEET ZONE - I
02-12-2018	ZONAL MEET ZONE - II
08-12-2018	FOUNDER'S DAY
16-12-2018	MID YEAR MEETING RD's, LRD's & DG's BANGALORE
28-12-2018	30-12-2018 AREA YOUTH CAMP BANGALORE
20-01-2019	REGIONAL FAMILY FEST
31-01-2019	ROSTER OF THE SECOND SEMESTER TO REACH THE DESIGNATED OFFICERS
01-02-2019	T003-02-2019 RDE & DGE TRAINING PROGRAMME
10-02-2019	3rd DIST COUNCIL MEETING – DIST I, III, V & VII
17-02-2019	3rd DIST COUNCIL MEETING – DIST II, IV & VI
20-02-2019	SECOND SEMESTER DUES LAST DATE
10-03-2019	3rd REGIONAL COUNCIL MEETING
17-03-2019	3rd EXTENDED AREA COUNCIL MEETING
15-06-2019	REGIONAL CONVENTION
16-06-2019	